

Documents Needed for Registration

- Birth Certificate (state issued)
- Social Security Card
- Immunization /Shot Record
- Proof of Residence ~ Utility Bill (gas, water, electric in parent or guardian's name)
- Proof of Household Income ~ The following are documents are allowable/acceptable:
 - **Check Stubs** ~ 2 current & consecutive check stubs (within 2 months of filling out the application) for EACH parent or caregiver in the household.
 - **Official Employment Letter** ~ MUST include place of employment, hourly rate of pay, the average number of hours worked per week. Signed & Dated.
 - **SNAP/Food Stamps Report** ~ Detailed Report that MUST include child's name and valid effective dates.
 - **Social Security Administration Statement** ~ Current & Detailed Report verifying that the child listed on the application is a recipient & MUST be accompanied by two current check stubs.
 - **Foster Care Placement Agreement** ~ Current from DCFS
 - **Homeless** ~ Letter of support & income documentation from support source along with IPSB Homeless paperwork completed & verified/approved.
 - **Unemployment** ~ Unemployment letter along with letter of support & income documentation from support source.