

EDUCATIONAL DIAGNOSTICIAN

QUALIFICATIONS:

1. Valid Louisiana Teaching Certificate
2. Master's Degree from an accredited institution
3. Certified by the State Department of Education as an Educational Diagnostician

REPORTS TO:

Director of Special Educational Services and School Management/Designee

PERFORMANCE RESPONSIBILITIES:

1. To explain and interpret the educational assessment program to parents, teachers, principals, and other members of the parish school system.
2. To assist teachers and other school personnel in the design and implementation of educational and behavioral interventions for referred pupils.
3. To evaluate, as a member of the multi-disciplinary team and in accordance with the guidelines set forth in Bulletin 1508 and the regulations implementing Act 754, those pupils suspected of being in need of special educational services.
4. To function as evaluation coordinator for designated referred students.
5. To participate in special education eligibility determinations and IEP and placement staffing.
6. To interpret assessment findings to parents, teachers, principals and other professional parish personnel and responsible practitioners outside the school.
7. To confer with parents, teachers, principals, the Director of Special Education and other parish professional staff whenever necessary on matters relative to assessment, behavioral interventions, exceptional children, learning, teaching strategies, recommend interventions, and other areas within the expertise of the assessment teacher.
8. To provide or assist in the provision of inservice training of school personnel on such topics as pupil appraisal, educational assessment program, exceptional children, learning styles, classroom management, intervention strategies/techniques, and other areas of expertise.
9. To cooperate with personnel of community health and social service agencies.
10. To assist in maintaining accurate case records on all clients regarding enrollment in the educational assessment program, initial screening and individual evaluation, and other services provided by the assessment teacher in accordance with the requirements of parish, state, and federal laws, regulations, and/or policies.
11. To provide a written report of any educational assessment services provided to students.
12. To attend staff, professional, and interagency meetings including those assigned.
13. To keep abreast of new developments in the area of educational diagnosis and keep other appropriate school personnel informed of the same.
14. To complete all required reports of the parish or State Department of Education.
15. Maintains good public relations between the community and school system.
16. Follows all Iberia Parish School Board's policies and procedures.
17. Performs other assignments made by the appropriate authority.
18. All employees are subject to Drug/Alcohol testing in accordance with Policy GAME.

EVALUATION: *Performance in this position will be evaluated at least once annually in accordance with Board Policy.*

Reviewed and Agreed To: _____ Date: _____

Employee's Signature

Printed Name: _____

Director of Personnel _____ Date: _____

Name and Title

(Revised April 2015)